



## **NOTICE OF MEETING**

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**CABINET MEMBER FOR CULTURE, LEISURE AND SPORT – DECISION MEETING**

**FRIDAY 19 JULY 2013 AT 1.00PM**

**EXECUTIVE MEETING ROOM, 3<sup>RD</sup> FLOOR, GUILDHALL, PORTSMOUTH**

Telephone enquiries to Karen Martin, Democratic Services on 023 9283 4052  
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### **Membership**

Cabinet Member for Culture, Leisure & Sport    Councillor Lee Hunt, Liberal Democrat

Group Spokespersons    Councillor Steve Wemyss, Conservative  
Councillor David Horne, Labour

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(NB This Agenda should be retained for future reference with the Minutes of this meeting.)

Please note that the agenda, minutes and non-exempt reports are available to view online on the Portsmouth City Council website: [www.portsmouth.gov.uk](http://www.portsmouth.gov.uk)

**Deputations by members of the public may be made on any item where a decision is going to be taken. The request needs to be made in writing to the officer (details above) by 12 noon of the working day before the meeting, and must include the purpose of the deputation (eg. for or against the recommendations). Email requests are accepted.**

## AGENDA

1. **Apologies**
2. **Disclosable Pecuniary Interests**
3. **Kings Theatre Corporate Resource Allocation**

Purpose: This report seeks to request the release of funds granted to Kings Theatre at the Full Council Meeting in February 2013. This has been awarded to the Kings Theatre for the Phase 1 implementation of the 'Big Project' which aims to benefit the city by significantly improving the Kings Theatre's capacity to facilitate commercial, educational and heritage services.

**RECOMMENDED that:**

- 1) **£200,000 Corporate Resource Allocation is authorised for release for three main elements of the Phase 1 of the 'Big Project'.**
- 2) **The Head of Service be authorised to complete further due diligence on each of the three elements of Phase 1 with the Kings Theatre Trust (KTT) prior to payment of the funds as clarification is achieved on the stages outlined in the 'Big Project' business case. These staged payments and the conditions attached will be set out in a detailed grant agreement with the KTT. This may include a requirement that a first legal charge is place on the title to 26 Alert Road and/ or charges on the theatre leasehold interest. Once satisfactory due diligence has been completed and consultation has taken place with the portfolio holder and S151 officer funds will be released to the KTT.**

A report by the Head of City Development and Cultural Services is attached.

4. **External Funding and Value For Money Report**

Purpose:

- 1) To inform the Cabinet Member of the results of the Value for Money (VFM) analysis released by the Chartered Institute of Public Finance and Accountancy (CIPFA) which uses data from the 2011/12 financial year.
- 2) To inform the Cabinet Member of the external revenue and capital funding secured over the past four years (including Parks and Recreation in the Environment & Transport services) to provide additional resource to support service provision and strategic outcomes for the city.
- 3) The report also identifies the current and future decisions that impact on the VFM offer across all cultural services.

**RECOMMENDED that the Cabinet member agrees the value for money priorities for City Development and Cultural Services for 2013/14.**

A report by the Head of City Development and Cultural Services is attached.

## **5. Relocation of the Portsmouth City archive to 1<sup>st</sup> Floor Southsea library**

Purpose: To identify the pressing need to re-locate the City Archive from its current location in the Records Office Building in Museum Road, making recommendations to relocate to the storage area on the first floor above Southsea Library. The report clarifies the benefits and opportunities this move would deliver and the breadth of the collections. The requirements and considerations for archive storage are identified.

### **RECOMMENDED that:**

- 1) The £600,000 estimated cost to relocate the archive storage facility is met from the corporate capital funding approved in the 12 February 2013 budget report.**
- 2) Delegated authority is granted to the Head of Service to seek tenders for the relocation of the archive to the 1<sup>st</sup> Floor, Southsea Library and to award the contract subject to a satisfactory financial appraisal being approved by the S151 Officer, Head of Service and the Cabinet member for Culture, Leisure and Sport.**

A report by the Head of City Development and Cultural Services is attached.

## **6. Libraries Annual Update**

Purpose: To update and inform the Cabinet Member for Culture, Leisure and Sport on the work carried out by the Portsmouth Library services in the last twelve months, to update the recommendations for action agreed in the 2012 report and to make recommendations for actions to be undertaken in 2013/14.

### **RECOMMENDED that:**

- 1) The updates on the agreed actions from the Portsmouth Libraries Annual Update Report 2012/13 be noted.**
- 2) That the following actions be carried forward from the 2012/13 Portsmouth Libraries Update Report:**
  - i. The Book Fund be protected from further cuts through the management of library budgets within the existing cash limits.**
  - ii. Arts Council England Capital Funding be sought to develop the Central Library Administration block as a Literature Centre and IT Learning Zone.**
  - iii. The delivery and development of the annual BookFest Book Festival be continued**
- 3) That the following recommendations be added to the Library Operations Plan for the forthcoming year:**
  - i. Explore the implementation of an on-line music streaming service for library members, bringing recommendations for future action as a report to the Culture Leisure and Sport portfolio.**
  - ii. Review changes to library opening hours and make recommendations in a report to the Culture Leisure and Sport portfolio, regarding the current pilot project opening Cosham, North End and Southsea Libraries until 8pm one night per week.**

- iii. **Deliver the pilot Portsmouth First Fiction Award for first novels.**
- iv. **Transfer the delivery of the “At Home Library Service” to a volunteer model.**
- v. **Deliver the Portsmouth History Fair July 2013**
- vi. **Develop a digital “front end” for the archive and local history catalogue entries to improve access to the records by the public.**
- vii. **Explore the delivery of current archive photographic records, on-line to improve public access.**
- viii. **Support the delivery of Universal Credits through Peoples Network access and staff support.**
- ix. **Increase virtual library visits by 5% in the year 2013/14**
- x. **Deliver 2014/15 saving targets**

A report by the Head of City Development and Cultural Services is attached.

## **7. E-book offer for Libraries**

Purpose: To seek approval from the Cabinet Member for Culture, Leisure and Sport for the development of an e-book lending service in Portsmouth Libraries.

### **RECOMMENDED that:**

- 1) **The Library Service develops an e-books offer to library members during the current financial year.**
- 2) **The Council enters a contract with a library supplier of e-books for an initial two year period. This will be based on the most advantageous and accessible offer for customers and best value for money.**

A report by the Head of City Development and Cultural Services is attached.

### **The following item is for information only**

## **8. D-Day 75**

Requested by Cabinet Member for Culture Leisure and Sport.

Purpose: To elicit the enthusiastic support and commitment of Members for capital investment in the D-Day Museum to ensure it remains fit for purpose to the benefit of Portsmouth residents and visitors and a place of belonging and remembrance for Normandy Veterans and their families. By affirming their commitment to the D-Day Museum and the wider D-Day 75 project, members will enable the Museums Service to potentially attract up to £3.5 million from the Heritage Lottery Fund.

An information report by the Head of City Development and Cultural Services is attached.